



# Sheriff's Office COUNTY OF TULARE AGENDA ITEM

## BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

EDDIE VALERO  
District Four

DENNIS TOWNSEND  
District Five

**AGENDA DATE:** June 2, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist    PHONE: (559) 802-9462

**SUBJECT:** Approve the Capital Asset purchase of a canine for the Sheriff's Canine Unit

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the capital asset purchase of a canine to support the day-to-day operations of the Tulare County Sheriff's Office Canine Unit, in an amount not to exceed \$15,809; and
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

The Tulare County Sheriff's Office (TCSO) is requesting Board approval to purchase a canine to be used by the Sheriff's Canine Unit. The TCSO Canine Unit was established in 1978 and consists of law enforcement service dogs and handlers serving in patrol operations and detentions facilities. The dogs are tremendous crime-fighting tools for the Sheriff's Office. The K9 will be assigned to the TCSO Operations Division and will be cross trained in narcotics detection and patrol operations.

**FISCAL IMPACT/FINANCING:**

The cost of the canine with associated training for both the canine and TCSO deputy handler will not exceed \$15,809. There will be no additional net County cost for the purchase of the aforementioned asset as the \$15,809 will come from insurance proceeds and the Sheriff's Fiscal Year 2019/20 operating budget. The canine purchase quote is \$8,409, the narcotics detection training course quote is

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\$3,500, and the basic canine patrol training course is \$3,900, totaling \$15,809.

To purchase the canine and associated training, the attached AUD 308 is requesting to increase the following expenditure line 001-240-2100-8307 and the following revenue line 001-240-2100-5838 by \$14,009 and decrease expenditure line 001-240-2100-7073 by \$1,400.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. The purchase of this canine will support this initiative by enhancing the Sheriff's Office Canine Unit.

**ADMINISTRATIVE SIGN-OFF:**

  
Mike Boudreaux  
Sheriff-Coroner

cc: County Administrative Office

Attachment A – Canine purchase quote  
Attachment B – Narcotics detention training course quote  
Attachment C – Basic canine patrol training course quote  
Attachment D – AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE THE )  
CAPITAL ASSET PURCHASE OF A ) Resolution No. \_\_\_\_\_  
CANINE FOR THE SHERIFF'S CANINE ) Agreement No. \_\_\_\_\_  
UNIT )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the capital asset purchase of a canine to support the day-to-day operations of the Tulare County Sheriff's Office Canine Unit, in an amount not to exceed \$15,809; and
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

# County of Tulare — Auditor Controller

## Budget Adjustment Form

8:39 AM											
05/20/20							11/20		2020		
Date				Document ID Number			Accounting Period		Budget Fiscal Year		
				Sheriff's Office			Alfredo Parra		802-9457		
				Agency Name			Contact Person		Phone		
Action** A,C,D	Fund	Dept	Appr #	LEVEL 1 Finish Here			Current Amount	Revised Amount	Inc / Dec Amt		
C	001	240	240SSUP				9,624,147	9,622,747	(1,409)		
C	001	240	240CAP				590,229	606,038	15,809		
											-
											-
											-
											-
											-
											-
<b>Appropriations Total</b>				Need Not Equal Zero			10,214,376	10,228,785	14,409		
Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here		Current Amt	Revised Amount	Inc / Dec Amt
C	001	240		2100		5838			50,000	64,409	(14,409)
C	001	240	240SSUP	2100	7073				165,000	163,600	(1,400)
C	001	240	240CAP	2100	8307				150,265	166,074	15,809
											-
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									-		
									-		
<b>Line Total</b>							Must Equal Zero		\$ 365,265	\$ 394,083	\$ -
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)											
<p>To record the capital asset of a canine to support day-to-day operations. Funding for the canine will come from the insurance proceeds and from savings in the training object. No additional net County cost.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p> <span style="font-size: 1.2em;">x</span></p> <p>Affected Dept Head Signature</p> </div> <div style="width: 45%;"> <p>Other Affected Dept Head Signature</p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;"> <p>Checked By: _____</p> <p>County Executive Office Action: No. _____ Date: _____</p> <p>( ) Approved ( ) Disapproved</p> <p>By: _____</p> <p>Board of Supervisors Action: No. _____ Date: _____</p> </div> <div style="width: 35%;"> <p>Entered By: _____</p> <p>Date: _____</p> <p>Distribution: 1: BOS/CAO/Auditor</p> </div> </div>											
<p><b>** Action Codes: A=Add, C=Change, D=Deactivate</b></p> <p>* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, <b>except for ISFs</b></p> <p>* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa</p> <p>* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa</p>											



# QUOTATION

Date: May 19, 2020

To: **County of Tulare  
Sheriff's Department  
833 S. Akers St.  
Visalia, Ca 93277**

[illegible]

Top Dog Training Center, 5922 W. Clinton Avenue, Visalia, Ca 93291

Phone 559-740-2146

# QUOTATION

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To: **County of Tulare  
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Qty	Description	Unit Price	Line Total
1	Narcotic Detection Course	\$3,500.00	\$3,500.00
		Subtotal	\$3,500.00
		Sales Tax	n/a
		Less Deposit	
		Total	\$3,500.00

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Phone 559-740-2146